

**Florida State College at Jacksonville
District Board of Trustees
Minutes of the February 14, 2023, Regular Meeting
Administrative Offices, Board Room 405, 1 p.m.**

PRESENT:

Michael M. Bell, Chair
Roderick D. Odom, Vice Chair, Nassau County
O. Wayne Young, Vice Chair, Duval County
Jennifer D. Brown
D. Hunt Hawkins
Thomas R. McGehee, Jr.
Aaron A. Miri
Andrew B. Shaw

ABSENT:

None

CALL TO ORDER:

Chair Michael Bell called the meeting to order at 1:17 p.m. and welcomed those in attendance.

PLEDGE:

Chair Bell led the Pledge of Allegiance.

COMMENTS BY THE PUBLIC:

Chair Bell opened the public comments segment of the meeting wherein members of the public were invited to make comments on matters before the Board's consideration.

Chair Bell advised the Board that no member of the public had requested to speak. He asked if there were any comments by the Trustees, and there were none.

MINUTES:

(Ref. Board Agenda for February 14, 2023; Pages 202300345 – 374)

Chair Bell asked the Board if there were any comments or recommended revisions to the Florida State College at Jacksonville (FSCJ) District Board of Trustees (DBOT) minutes – as a slate – of the October 11, 2022, Deep Dive Workshop, on agenda pages 345 – 353; November 8, 2022, Finance & Audit Committee Quarterly Meeting, on agenda pages 354 – 355; November 8, 2022, Regular Meeting, on agenda pages 356 – 372; and January 9, 2023, Special Meeting – Property Utilization, on agenda pages 373 – 374, and there were none.

MOTION: (Young – Brown) The motion was made to approve the FSCJ DBOT minutes – as a slate – from the October 11, 2022, Deep Dive Workshop; November 8, 2022, Finance & Audit Committee Quarterly Meeting; November 8, 2022, Regular Meeting; and January 9, 2023, Special Meeting – Property Utilization, as recommended.

Motion carried unanimously.

REPORT OF THE COLLEGE
PRESIDENT:

- Taylor Mejia Introduction: College President John Avendano, Ph.D. introduced Taylor Mejia to the Board:
- He asked everyone to join him in publicly welcoming FSCJ's new Director of Government and Community Relations Taylor Mejia.
 - Director Mejia previously worked at The Southern Group as a government consultant, where she lobbied at the local and state level for both public and private clients in the areas of education, economic development, community redevelopment, land use and zoning.
 - Welcome, Taylor!
- University of Florida Announcement: President Avendano shared with the Board information relating to the University of Florida's announcement:
- The City of Jacksonville announced last week that the University of Florida (UF) plans to move into downtown Jacksonville within the next few years.
 - From what the College has learned, UF's plan for this location is to only offer graduate and post-graduate programs in FinTech, MedTech, Medical Research and Artificial Intelligence.
 - There have been discussions about UF's desire to use some of the College's underutilized property. The Board will continue to receive updates and be keep informed as these developments progress.
- State Board of Education Meeting: President Avendano provided the Board with information relating to the State Board of Education meeting:
- Last month, he welcomed the State Board of Education on behalf of the Council of Presidents at their January 2023 meeting in Nassau County. This was a request from October 2022 due to a schedule conflict for the current Chair of the Council of Presidents. During that meeting, he was asked to read a prepared statement by the Council of Presidents that supports the institution's mission and purpose, including the cultivation of intellectual autonomy or rationality, academic success based on merit, and the strong desire to help graduate informed citizens.
 - He assured the Board that the College is continuing to work with FSCJ partners within the Florida College System and state leaders to address related questions and concerns all while maintaining the institution's critical mission.

- FSCJ submitted the College's report in response to the Governor's request in January 2023, and recently responded to the request from Speaker Renner's office as well (February 13). FSCJ continues to work internally to make the necessary immediate adjustments to comply with those requests.

New Website Launch:

President Avendano shared with the Board information relating to the College's new Website Launch:

- The new website is on target to launch tomorrow, February 15.
- The new site was designed to offer a more dynamic, streamlined experience for students and potential students. The College wants to be sure the students can find what they are looking for quickly and easily, and the information FSCJ is sharing is presented consistently across different internal and external platforms.
- The redesign project began with a Six Sigma review, looking at best practices, data, analytics and stakeholder feedback, including students, faculty and staff – with the goal to work toward improving the current and potential student experience.

**Jacksonville Business Journal
 Spotlight on Commercial
 Vehicle Driving:**

President Avendano shared with the Board information relating to the Jacksonville Business Journal's Spotlight on FSCJ's Commercial Vehicle Driving program:

- The College was excited to see FSCJ's Commercial Vehicle Driving program spotlighted on the front page of the Jacksonville Business Journal in early December 2022.
- The article discusses new federal regulations in driver training intended to make our roads safer, and how the institution's program is stepping in to help. Instructional Program Manager Joe Lackey mentioned in the article that it is frightening the regulations were not required before, but every CDL holder must now have advanced training in operating, maintaining and controlling the trucks, as well as hands-on driving practice.
- The article also highlights FSCJ's new program opening in Nassau County. A printout of the article was placed at each Trustee's seat.

**High School Principals and
 Counselors Meeting at North
 Campus:**

President Avendano shared with the Board information relating to the High School Principals and Counselors meeting at North Campus:

- FSCJ welcomed more than 50 principals and counselors from Duval and Nassau County high schools to FSCJ's North Campus on January 20 to discuss opportunities for continued partnership to strengthen pathways to college for high schoolers.
- Different representatives from the College's team shared information on workforce programs, dual enrollment and continuing education, student activities and various academic program options. Attendees also participated in tours to learn about the institution's health and human services offerings.

Delegation Breakfast:

President Avendano shared with the Board information relating to the Delegation breakfast:

- FSCJ held a breakfast on January 31 to welcome Duval Delegation members. The College was able to host Senators Tracie Davis and Clay Yarborough and Representative Wyman Duggan and an aide from Representative Kimberly Daniels' office. This was a great opportunity to share with each of them some of the College's legislative priorities as well as update them on some of the great things taking place at FSCJ.

FSCJ Community Partners Breakfast:

President Avendano shared with the Board information relating to FSCJ's Community Partners breakfast:

- FSCJ is hosting a Community Partners breakfast on March 31 at the College's Advanced Technology Center and would like to invite the Board to attend. Community partners from Duval and Nassau County will join us to engage in dialogue around our enrollment data, outreach opportunities, student experience improvements and tour some of the institution's facilities downtown.
- The invitation has been added to Trustees' calendars, however, he wished to share it here as well. The breakfast will be the first of what the College hopes will be many events wherein the institution can engage with our community partners in this way. He encouraged Trustees to attend, if their schedules permit.

Department of Agriculture Recruitment:

President Avendano shared with the Board information relating to the Department of Agriculture Recruitment:

- The State Department of Agriculture recently selected FSCJ to serve as their northeast Florida training academy for recruits who reside in the area.

- Following the background checks, this first cohort will have three students from the department who will join twelve additional students from the Nassau County Sheriff's Office. The numbers for each class will vary.
- Over the past year alone, this is the third agency that has selected the College's academy for their specific recruit training.

SACSCOC Reaffirmation Update:

President Avendano shared with the Board information relating to the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) Reaffirmation Update:

- The College is currently going through the institution's ten-year SACSCOC reaffirmation process, which is comprised of four parts: 1) Off-site review, 2) On-site review, 3) SACSCOC Board of Trustees review and 4) Development and implementation of a Quality Enhancement Plan (QEP).
- Important Dates:
 - March 1 – FSCJ Submits the Institution's Compliance Certificate
 - Late April/Early May – Report of the Off-site Review Returned to FSCJ
 - May 31 – SACSCOC VP Virtual Advisory Visit
 - September 11 – Response Reports and QEP Due to On-site Committee Six Weeks Prior to Visit
 - October 23-26 – On-site Visit
 - June 2024 – Review and Decision by the SACSCOC Board of Trustees

FSCJ Foundation Updates – Capital Campaign Preparation/I'm In Employee Campaign:

President Avendano shared with the Board information relating to FSCJ Foundation Updates – Capital Campaign Preparation/I'm In Employee Campaign:

- As shared during the January 2023 Deep Dive Workshop/ Planning Meeting, the FSCJ Foundation is working to prepare for a Collegewide Capital Campaign to help raise money for FSCJ. He noted his excitement about how the plan is coming together and more details will follow as the College finalizes the strategy.
- The employee giving campaign, called I'm In, launched on February 1. For this campaign the College is truly looking at the number of employees donating vs. the amount in order to create internal excitement about the purpose and use of these dollars. The campaign will wrap up right before Spring Break. Therefore, he will share the outcome following its conclusion.

Data Dashboard:

President Avendano shared with the Board information relating to the February 2023 Data Dashboard/high-level view of the institutional data sets:

- Spring Term College Credit Enrollment:
 - Down -0.9% credit hours compared to spring 2022
 - Represents 97% of overall enrollment for spring 2022
 - When compared to spring 2021, college credit enrollment is down -12,927 credit hours
- Spotlight on Programs:
 - Culinary Management Associate in Science (A.S.)
 - Hospitality and Tourism Management Associate in Science (A.S.)
- Finance Report shows actual revenues and expenditures compared to budget for the period ending December 31, 2022 and December 31, 2021
 - Unrestricted Fund Revenues were down approximately \$12 million, primarily related to less cost recovery available from COVID stimulus funds in the current year.
 - Expenditures stayed consistent.
 - The Restricted Fund Revenues and Expenditures reflect both student and grant activities, so the federal stimulus funds account for the significant increase in fiscal year 2022. Most of the funds have been expended, which reduces the available amount in fiscal year 2023.
- Grants Report:
 - For the 2021-22 award year, FSCJ received close to \$16 million in grants.
 - So far in the 2022-23 award year, FSCJ has received more than \$13 million.

State of IT Security Update:

President Avendano asked Chief Information Officer Ron Smith to share an update with the Board on the State of Information Technology (IT) Security at the College, and he did so.

Chief Information Officer Smith provided the Board with an overview of the State of IT Security. The overview included information pertaining to the following:

- What is the Appropriate Risk?
- The Goal of IT:
 - The Goal is to build a sustainable program that balances the need to protect against the needs to run College business.

- Everyday Internet Threats at FSCJ
- Daily E-Mail Threats to FSCJ
- Legacy Security Efforts
- Cybersecurity Investments (Past Three Years)
- Current Cybersecurity Projects
- Future Needed Investments (Next Three Years)
- Security Ratings
- Summary:
 - There is no such thing as perfect protection. We are seeking a balance between protection and achieving the desired outcomes of the institution.
 - We do not control the threat, but we do control the organizational readiness.
 - Our readiness is good, but must always be on guard and vigilant with our policies, procedures, training and defenses.

Laura DiBella –
 Resignation/Appreciation /
 Nomination:

President Avendano shared with the Board information relating to Laura DiBella's Recent Resignation:

- He shared during the January 2023 Deep Dive Workshop/ Planning Meeting, Laura DiBella resigned from the FSCJ Board effective January 31. Today, he wanted to take a moment and publicly thank her for the nearly five years of dedicated service to FSCJ and the constant support for the College's programs, especially the expansion in Nassau County.

President Avendano noted that with the information being shared relating to the resignation of former Trustee DiBella – the Board now has a vacant Officer position – Vice Chair for Nassau County. Therefore, at this time, he opened the floor for the nomination of Trustee Roderick D. Odom as the Interim Vice Chair for Nassau County for the remainder of the fiscal year, and until the Board's Organizational meeting in August 2023.

President Avendano asked if there were any additional nominations or any discussion on the Interim Board Officer position, and there were none.

MOTION: (Hawkins – McGehee) The motion was made to close the nomination and approve Trustee Roderick D. Odom as Interim Vice Chair for Nassau County, as recommended.

President Avendano asked if there were any questions or comments by the Trustees relating to the appointment, and there were none.

Motion carried unanimously.

STRATEGIC
 PROGRAMMATIC
 DISCUSSION:

Chair Bell asked if there were any questions or comments by the Board related to President Avendano's Report, Data Dashboards and/or any other College Strategic matters, and there were none.

Chair Bell thanked President Avendano for his in-depth report and Trustee Odom for serving as Interim Vice Chair for Nassau County for the remainder of the fiscal year, and until the Board's Organizational meeting in August 2023.

CONSENT AGENDA:
 (Ref. Board Agenda for
 February 14, 2023; Items 1
 through 9, Pages 202300375 –
 383)

Chair Bell noted the Trustees had fully reviewed the Consent Agenda items prior to today's meeting and had the opportunity to discuss any questions and/or concerns with the College President. As a result, questions and concerns regarding agenda items were addressed and resolved in advance of the Board meeting. He then asked if there were any items the Trustees wished to remove from the Consent Agenda for individual consideration/discussion under Action Items.

Trustee Thomas McGehee, Jr., requested the removal of the following item from the Consent Agenda:

CA-9. Facilities: Certificate of Final Inspection for the South Campus – Building M1354 AHU-1 and AHU-5 Replacement, on agenda page 383.

Chair Bell asked if there were any additional items the Board would like removed for individual consideration and discussion, and there were none.

ACTION ITEMS:
 (Ref. Board Agenda for
 February 14, 2023; Items 1
 through 4, Pages 202300384 –
 389)

MOTION: (McGehee – Hawkins) The motion was made to approve the Consent Agenda, as recommended with the exception of Consent Agenda Item 9, which was moved to Action Items.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 1.A., Administration: FSCJ Property: Sell, Lease or Donation, on agenda page 384-A.

MOTION: (McGehee – Miri) The motion was made to approve the FSCJ Property: Sell, Lease or Donation, as recommended.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 2, Purchasing: Marketing and Advertising Services, on agenda pages 385 – 386.

MOTION: (Hawkins – Young) The motion was made to approve the Marketing and Advertising Services, as recommended.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 3, Finance: Fees and Charges, on agenda page 387.

MOTION: (Brown – Hawkins) The motion was made to approve the Fees and Charges, as recommended.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 4, Academic Affairs: Academic Calendar, 2023-2024, on agenda pages 388 – 389.

MOTION: (McGehee – Young) The motion was made to approve the Academic Calendar, 2023-2024, as recommended.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Consent Agenda Item 9, Facilities: Certificate of Final Inspection for the South Campus – Building M1354 AHU-1 and AHU-5 Replacement, on agenda page 383.

MOTION: (Hawkins – Brown) The motion was made to approve the Certificate of Final Inspection for the South Campus – Building M1354 AHU-1 and AHU-5 Replacement, as recommended.

Chair Bell asked if there were any questions or comments by the Board.

Trustee McGehee declared a conflict of interest on Consent Agenda Item CA-9 and recused himself from voting on the item. He stated he has family members who are associated with the contractor, W.W. Gay Mechanical Contractor, Inc. (Appendix A)

Chair Bell asked if there were any additional questions or comments by the Board, and there were none.

Motion carried unanimously.

INFORMATION ITEMS:
 (Ref. Board Agenda for February 14, 2023; Items A – N, Pages 202300390 – 433)

Chair Bell asked the Board if there were any questions or comments related to Information Items A – N, on agenda pages 390 – 433, and there were none.

REPORT OF THE BOARD CHAIR:

Chair Bell echoed the comments of President Avendano regarding former Trustee Laura DiBella, adding he has known her for many years and as always, she is a champion of economic development and workforce training. He believes in her new role as Florida Secretary of Commerce, Laura DiBella will remain a big fan of FSCJ.

REPORT OF TRUSTEES:

There were no reports provided by Trustees.

REPORT OF THE BOARD FINANCE & AUDIT COMMITTEE CHAIR:

The FSCJ Finance & Audit Committee Chair Hunt Hawkins provided the Board with an overview of the written report relating to the February 2023 quarterly meeting. (Appendix B)

The next meeting of the FSCJ Finance & Audit Committee is scheduled for Tuesday, April 11, 2023, at the College' Kent Campus, Room D-111. The Committee will meet at 10:45 a.m.

FSCJ District Board of Trustees
 Minutes of the February 14, 2023, Regular Meeting
 Page 11

REPORT OF THE
 ADMINISTRATIVE AND
 PROFESSIONAL
 COLLABORATIVE (APC):

Administrative and Professional Collaborative Chair Kerry Roth provided the Board with a written report relating to current APC initiatives and activities. (Appendix C)

REPORT OF THE CAREER
 EMPLOYEES COUNCIL
 (CEC):

Career Employees Council Chair Phillip Delacruz provided the Board with a written report relating to current CEC initiatives and activities. (Appendix D)

REPORT OF THE FACULTY
 SENATE (Senate):

Faculty Senate President Dr. John Woodward provided the Board with a written report relating to current Senate initiatives and activities. (Appendix E)

REPORT OF THE STUDENT
 GOVERNMENT
 ASSOCIATION (SGA):

Collegewide Student Government Association President Breana White addressed the Board and presented an overview of the written report relating to current SGA initiatives and activities. (Appendix F)

NEXT MEETING:

Chair Bell announced the next regular meeting of the Board is scheduled for Tuesday, April 11, 2023, at the College's Kent Campus, Room D-120, 1 p.m. Immediately following the regular meeting, Trustees will be provided with a guided tour of the College's Kent Campus, to include the FinTech lab area. Therefore, he asked that Trustees please hold extra time on their calendars in April 2023.

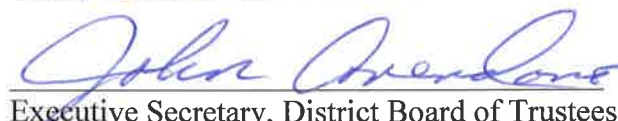
ADJOURNMENT:

There being no further business, Chair Bell declared the meeting adjourned at 2:08 p.m.

APPROVAL OF MINUTES:



 Chair, District Board of Trustees



 Executive Secretary, District Board of Trustees

Submitted by: Kimberli Sodek, Secretary to the Board

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Thomas R. McGehee, Jr., hereby disclose that on February 14, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, who are associated with W.W. Gay Mechanical Contractors, Inc. ;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Consent Agenda Item CA-9
Facilities: Certificate of Final Inspection for the South Campus - Building M1354 AHU-1 and AHU-5 Replacement
Page 202300383

I have family members who are associated with the contractor, W.W. Gay Mechanical Contractors, Inc.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

February 14, 2023
Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

REPORT OF THE FINANCE & AUDIT COMMITTEE
COMMITTEE CHAIR, TRUSTEE HUNT HAWKINS
FEBRUARY 14, 2023

Vice President of Finance and Administration Dr. Wanda Ford and Executive Director of Risk Management Debbie Monnserratt provided the Property Insurance Update. Due to multiple years of catastrophic claims from hurricanes, wildfires, tornadoes, floods, etc., the market rate for property insurance has skyrocketed and many insurers have left the market. As a result, options are fewer with the cost of coverage increasing from \$611k last year to \$990k for the period of April 1, 2023, through April 1, 2024.

Vice President Ford and Associate Vice President for Administrative Services Steve Stanford provided a review of the threshold for student financial holds. Currently, if a student owes more than \$25 a financial hold is placed on the account prohibiting the student from registering for classes. As of February 13, 2023, there were over 1,000 students with debt less than \$200. A major reason for the debt includes the dropping of classes, which could result in a reduction in financial aid. The College is determining the feasibility of raising the delinquency debt threshold from \$25 to \$200 effective Fall 2023. Raising the threshold will help students continue to matriculate which will have a positive impact on persistence, retention, and completion.

Associate Vice President Stanford provided an overview of the Interim Financial Statement for the quarter ended December 31, 2022. Revenues are trending downward due to a 5.7% decrease in enrollment for the Fall semester. However, Spring semester enrollment is trending upward and should result in a positive impact on the budget. State Appropriations and other sources of revenues such as contracts and grants and auxiliaries are trending as anticipated. The projection for salary expenditures have been reduced to adjust for the current number of job vacancies. However, some of the savings will be reallocated to adjust for the increases in expenses resulting from increases in the cost of utilities, goods, and services.

College President John Avendano, Ph.D. discussed the Naming Policy for the College. The plan is to review and revise the current process to include specifications related to minimum gift requirements, general exceptions, duration, and reviews.

President Avendano also provided updates on the land and property inquires. The appropriate due diligence will take place prior to any recommendations brought forward for the Board's review.

This concludes my report.



Date: February 14, 2023

To: Florida State College at Jacksonville District Board of Trustees

From: Kerry Roth, Chair of the Administrative and Professional Collaborative, 2022-2023

Re: February 2023 Administrative and Professional Collaborative Report

Chair Bell and Trustees:

The Administrative and Professional Collaborative (APC) is proud to share updates since our last report.

On December 2, 2022, the APC collaborated with the FSCJ Chapter of the Association of Florida Colleges (AFC) and Career Employee Council (CEC) to host a Winter Gala that occur at the FSCJ Deerwood Center. The event featured refreshments, door prizes, a performance by the FSCJ Jazz Ensemble, and music by DJ Steven McCrary. Based on feedback from attendees, a good time was had by all.

As part of the APC Brown Bag Lunch Series, on Thursday, January 15, 2023, Sophia Hafner, Talent Development Coordinator with the JAXUSA Partnership served as the featured speaker. Ms. Hafner presented *Employability Skills from an Industry Lens*. Based on feedback from industry partners, Ms. Hafner shared how we can best prepare our students to learn the essential skills, personal qualities, and values that will enable them to succeed in any workplace.

Dr. Jerrett Dumouchel, FSCJ Interim Vice President of Institutional Advancement will serve as the April APC Brown Bag Lunch Series speaker and will share updates on SACSCOC reaffirmation process. This presentation will be open to all employees. After the presentation, Dr. Dumouchel will attend the APC meeting on May 4, 2023, to answer any questions the APC Officers and Representatives may have.

Previously, it was shared that College President Dr. John Avendano gathered a group of Administrative and Professional Collaborative, Career Employee Council, and Executive Leadership Team members to serve on an Interest Based Problem Solving (IBPS) committee to address the issues and interests regarding the CARE Project. Using IBPS, the committee continues to identify issues, causes and effects, interests, and data/resources needed relating to the CARE Project.

In December, the APC determined it would be beneficial for Administrative and Professional (A&P) employees if the Speed Networking events returned. Speed Networking is an opportunity for A&P employees to meet with colleagues to build relationships and professional connections. Interested employees were able to sign up in late January and the events will begin in March.

In February and March, APC Representatives will begin hosting informational meetings at their campuses and centers to share updates and gather feedback from A&P employees.

Based on A&P employee feedback, the APC Bylaws and Outreach Committee revised the APC Bylaws. On January 2, 2023, the revised APC Bylaws were posted on the APC Facebook Group.

The APC Member Spotlight featured Aaron Holland in January and Thomas Gauthier in February. Dr. Renata Henderson will be featured in March.

The APC will host a social on Thursday, March 2 at 5:30 p.m. at River & Post (Rooftop).

Finally, we will continue to invite President Avendano to our monthly meetings to provide us with updates and take time to address higher-level issues.

Respectfully,

Kerry Roth

Associate Director of Student Success

Administrative and Professional Collaborative Chair, 2022-2023



Date: February 14, 2023

To: Florida State College at Jacksonville District Board of Trustees

From: Phillip Delacruz, Career Employees' Council Chair, 2022-2023

Re: February 2023 Career Employees' Council Report

Chair Bell and Trustees:

Thank you for this opportunity to share with you the most recent and numerous milestones achieved by the Career Employees' Council (CEC). In my first report for you, I am pleased to share that the Council is refocused on examining ways in which it may further enhance its operational effectiveness, its vision planning, and its service capacity in which it may holistically support the success of students, College, and Career staff. Our milestones focus on:

Operational Effectiveness

Firstly, on November 9, 2022, the Council's Bylaws Committee continued to contemporize and develop for added effectiveness the CEC Bylaws. In the broad interest of synergy, the overarching ***Bylaws Revision Project*** policies are designed to:

- Enhance the quality of communications and information shared with Collegewide stakeholders
- Provide our volunteers ample time to engage, organize, and execute initiatives
- Promote leadership, team and community-building, through integral roles within subcommittee service work
- Enhance our recruiting success and team compositions – so that organizational alignments, paired with individual(s) strengths, experience, and interests may bolster service work efforts

The Council expresses great appreciation (in no particular order) to Audrey Antee, Vanessa Gordon, Brian Keane, Lisa Moore, and Shannon Oliver for the invaluable assistance and progress on this ongoing effort.

Secondly, specific to enhancing vision planning, service capacity, and transparency of Council operations, the ***CEC SharePoint Website*** (<https://fscj.sharepoint.com/teams/CareerEmployeeCouncil>) was redeveloped and re-released on January 22, 2023, as a forward-facing intranet communication centerpiece for "All Employees." Within, added emphasis was placed on Customer Focus, "Ask for Help" Resources (to help bridge any gaps in communication and responsiveness), Community Engagement, and Project Management. Future action plans include exploring additional solutions that may provide employees greater access to our Campus/Center Representatives, Team Charter frameworks, as well as providing our Publicity Committee with communication outlets for employee welcoming, recognition, and recruitment. Jermaine Lazenberry and the CEC Executive Board worked diligently to provide this content within a short span of build time (under one-month) – on which, the Council is most grateful for their continued Web Development and Publicity volunteerism.

Community Engagement

Regarding community engagement service efforts, Council members aligned with members of the Association of Florida Colleges, and the Administrative and Professional Collaborative (APC) to organize and provide employees, on December 2, 2022, the *FSCJ Winter Gala: A Holiday Season Community Engagement* event involving a full dining experience (3-course meal), a FSCJ Jazz Band musical performance, a DJ and social dancing segment, and an employee recognition segment to top it off. The Council commends Bryan Stewart for leading the well-orchestrated event planning and for the opportunity to contribute to the “well-received” community engagement event.

Additionally, on January 17, 2023, the Council joined members of the Administrative and Professional Collaborative and Faculty to form the **FSCJ Employee Recreational Sports Planning Committee** with APC Chair, Kerry Roth, serving as Lead. In alignment with the broader Visionary Impact Plan 2.1.2, Strategic Initiative specified as, “Create affinity groups and mentoring opportunities for current faculty and staff,” the Council received clearance from VIP 2.0 oversight to begin developing affinity group proposals within Employee Governance Groups. In this community engagement case, Career Employee affinity groups may center on the interests of “Physical Fitness,” and “Health and Wellness.” The Committee will begin planning for this initiative at the later end of the Spring semester.

Employment Enhancements

As per Council’s Bylaws Mission to “Conduct ongoing studies and make recommendations on policies and procedures for, but not limited to” employment policies and procedures, the Council aligned with the Administrative and Professional Collaborative to form the *APC & CEC Joint Committee for Employee Enhancements*. This Joint Committee then aligned with members of the Executive Leadership Team to form the broader *Interest-Based Problem-Solving Committee*. In progression, I am pleased to report that the team is working, with great unity, on the CARE Project Discussion. On December 12, 2022, the team has now progressed to Stage 4 of 6, “Gather Objective Criteria” with Stage 5, “Brainstorm Multiple Solutions,” on the near horizon. The Council wishes to express gratitude to President Avendano, Dr. Wanda Ford, and Mark Lacey for the opportunity to assist on this task, and to Audrey Antee for seamless facilitation.

Fundraising

And lastly, the Council executed its annual holiday season *Poinsettia and Ferns Sale Event* milestone on December 9, 2022 to raise proceeds for the upcoming *Spring Book Scholarship Awards* – in support of FSCJ Employees' Education and Professional Development ambitions. The Council acknowledges this longstanding event would not be possible without the dedicated volunteerism of Camilla Collins, Tamera Meyer, and Cynthia Motzny for the planning and execution of the event. Equal appreciation is expressed to the many invaluable Career Employee Representatives that personally delivered the goods to our charitable, collegial patrons.

In summation, The Council is committed to the Mission, Vision, and Values of FSCJ. Additionally, we are fully committed to ensuring that students have a positive and successful student experience. Lastly, we look forward to continued collaboration as we continue to make FSCJ a great place for our students to achieve their educational goals and for our current and future employees to achieve their career and professional goals.

On behalf of the Career Employees, we express our appreciation to the District Board of Trustees for your time, effort, and support that you bring to the College community, staff, and students.

Respectfully,

Phillip Delacruz
Career Employees' Council Chair, 2022-2023
Florida State College at Jacksonville
904-646-2178 / phillip.delacruz@fscj.edu



Date: February 14, 2023

To: Florida State College at Jacksonville District Board of Trustees

From: John A. Woodward, PhD

Re: February 2023 Faculty Senate Report

Chair Bell and Fellow Trustees:

A new semester and new challenges. Senate has met twice in 2023, and we are working on following up on several projects.

We continue to promote student clubs and have helped to increase the number of clubs we have to more than 50. Faculty and students are well on their way to recreating a lively academic and entertaining environment for our students on each campus. The CCSSE survey will be given again this year and we hope to see some improvement in the data relative to student-faculty engagement.

Senate is also interested in reaching some sort of solution to our scheduling conundrum, beginning with working on recommendations for scheduling, promoting, and developing our live-online courses – i.e. courses which are offered synchronously but through WebEx or other online meeting platform. These two projects (increasing student-faculty engagement and promoting live-online courses) create tension with each other, we understand, and I think seeing the two projects gain such traction shows a tension in how faculty perceive the importance of their presence on campus or their connection with students – especially the question of how we can promote better life-long outcomes for students and the institution as a whole. I do not have an answer to these questions, but they are questions we will need to address when we have more experience post-pandemic: does offering a surfeit of online options to students improve their academic success in the aggregate? Does it improve the success of our students who have been historically underrepresented and under-served by higher education – due either to poverty or to the historic effects of racism and classism? Does it set students up to fail? And does it discourage students from attending classes on campuses? I think these are persistent questions for all institutions of higher education, but for us and our desire to increase student-faculty engagement and enrollment, they are even more pressing.

Our students also need better guidance regarding our various modalities and semester lengths in order to make better decisions for themselves. The improved website will help with some of this work. But we also need more plain-language descriptions of our offerings, and some means of describing the tradeoffs to different modalities as well as different semester lengths. This is a topic of conversation in our Faculty Exchange of Views, along with scheduling since they are related. Students need more information and we need to be clearer in how we communicate. It is a work in progress.

These and other projects are under way in Senate. However, the biggest concern I have heard from faculty recently are the perceived threats to our academic freedom. In this forum, I shall sit aside whether the perception is accurate or not. And as a body Senate has expressed our support for our administration in this complicated time. As an institution committed to the faculty and our responsibility to educate, I think we can manage the chilling effect the recent discourse has had regarding discussions of race, equitable treatment, inclusiveness, and the heterogeneity of our student body, our faculty body, and our curriculum. The Supreme Court of the United States has established clearly the faculty's special right to academic freedom in *Keyishian v. Board of Regents* in 1967. The majority opinion stated: "*Our nation is deeply committed to safeguarding academic freedom, which is of transcendent value to all of us and not merely to the teachers concerned. That freedom is therefore a special concern of the First Amendment, which does not tolerate laws that cast a pall of orthodoxy over the classroom.*" In our classrooms and in our hallways and clubs and events, we invite critique and analysis. Academics at its best is about the struggle of ideas and the analysis of fact in the honest search for truth. The transcendent value mentioned in *Keyishian* is rooted in this struggle of ideas and necessarily entails a confrontation with orthodoxy, not an embracing of it. Our students are often frustrated by the lack of conclusion to this struggle, the lack of a clear 'winner' in our discussions. But even in that moment of frustration they are inevitably convinced, I think, that the preservation of a political system that promotes such free discourse is right and true, an expression of the Good itself perhaps. In other words, they come to understand and more deeply love their place in America and its values of free speech and free association. In some small way, this is our responsibility and it is a heavy one we take very seriously.

That concludes my report to the Board.

Respectfully,



John Arrington Woodward, PhD
Professor of Humanities and Film Studies
Faculty Senate President
C2326B, DWC
Florida State College at Jacksonville
john.a.woodward@fscj.edu
904-997-2703



Date: February 14, 2023

To: Florida State College at Jacksonville District Board of Trustees

From: Florida State College at Jacksonville Student Government Association Executive Board

Re: February 2023 Student Government Association Report

Chair Bell and Trustees:

The Student Government Association (SGA) is the voice of the student body at Florida State College at Jacksonville (FSCJ). Please see the following updates and accomplishments for the period between December 2022 and February 2023.

Since the last report, the SGA has accomplished the following:

- In December of 2022, student leaders at their respective campuses hosted winter festivals for students to enjoy as a break from studying for their final exams. Students were able to enjoy hot cocoa, snacks, games, and music.
- During the first week of the 2023 Spring Term, SGA officers hosted Welcome Week. Students were provided refreshments, swag, and information about upcoming events as well as ways to get involved in extracurricular activities.
- On January 20, students from the FSCJ Baseball Team, Ecology Club, Softball Team, and Student Government Association were joined by FSCJ faculty and staff as 50 more trees were planted at the North Campus as part of Florida Arbor Day. A total of 350 trees have been planted at the North Campus over the past seven years.
- As part of Human Rights Week held between January 17-19, student leaders provided markers and banner paper for students to reflect on what human rights mean to them. The hashtag #HumanRightsFSCJ was also provided to students so they could share their thoughts on social media as well.
- Between January 26-28, 14 students in the FSCJ Symphonic Band and Jazz Ensemble attended the 2023 FCSAA Winter Music Symposium held on the campus of the State College of Florida in Bradenton.
- During the first month of the spring term, members of the SGA have helped plan, promote, and participate in extracurricular activities including eSports, billiards, and table tennis tournaments as well as Club Rushes, Student Mixers, and Movie Nights.
- Throughout the month of February, student leaders will host a variety of extracurricular events that tie into Black History Month.

- Between February 9-11, FSCJ Kent Campus hosted the statewide Florida College System Publications Conference (FCSPC). Seven FSCJ students who are involved with *The Experience: FSCJ's Student Art & Literary Magazine* attended and to help host the event. On February 9, the Center for Cultures, Languages and Societies also hosted *A Night in Tangier*, which FCSPC attendees could also attend.
- Between February 10-12, six students representing the International Club attended the Florida International Leadership Conference at Camp Cloverleaf in Lake Placid, Florida.
- Between February 21-22, 12 members of the SGA will travel to the Tallahassee Community College for the Florida College System Student Government Association Legislative Conference. The students will attend professional development workshops and travel to the Capitol building to meet with legislators regarding the bills that affect FSCJ students.

On behalf of the student body, we extend our deepest gratitude to the District Board of Trustees and College President Dr. John Avendano for continuing to provide the SGA the opportunity to share updates and accomplishments of our students. Thank you for your time and all that you do for the students of FSCJ.

Sincerely,

Breana White

FSCJ Collegewide Student Government Association President