

**Florida State College at Jacksonville
District Board of Trustees
Minutes of the August 8, 2023, Regular Meeting
Administrative Offices, Board Room 405, 1 p.m.**

PRESENT: Michael M. Bell, Chair
Roderick D. Odom, Vice Chair, Nassau County
O. Wayne Young, Vice Chair, Duval County (via remote attendance)
Jennifer D. Brown
Thomas R. McGehee, Jr.
Andrew B. Shaw

ABSENT: None

CALL TO ORDER: Chair Michael Bell called the meeting to order at 1:08 p.m. and welcomed those in attendance. He acknowledged the presence of Trustee Wayne Young via remote attendance.

PLEDGE: Chair Bell led the Pledge of Allegiance.

COMMENTS BY THE PUBLIC: Chair Bell opened the public comments segment of the meeting wherein members of the public were invited to make comments on matters before the Board's consideration.

Chair Bell advised the Board that no member of the public had requested to speak. He asked if there were any comments by the Trustees, and there were none.

MINUTES: Chair Bell asked the Board if there were any comments or recommended revisions to the Florida State College at Jacksonville (FSCJ) District Board of Trustees (DBOT) minutes – as a slate – of the May 16, 2023, Deep Dive Budget Workshop, on agenda pages 3 – 6; June 13, 2023, Workshop, on agenda pages 7 – 10; and June 13, 2023, Regular Meeting, on agenda pages 11 – 33, and there were none.

MOTION: (McGehee – Brown) The motion was made to approve the FSCJ DBOT minutes – as a slate – from the May 16, 2023, Deep Dive Workshop; June 13, 2023, Workshop; and June 13, 2023, Regular Meeting, as recommended.

Motion carried unanimously.

(Ref. Board Agenda for August 8, 2023; Pages 202400003 – 33)

REPORT OF THE COLLEGE

PRESIDENT:

- Convocation 2023: College President John Avendano, Ph.D. provided the Board with information relating to Convocation 2023:
- Thursday, August 24, South Campus Gymnasium.
 - Theme: “Where Everyone Knows Our Names.”
 - Breakfast begins at 8:30 a.m. in the cafeteria.
 - Program begins at 9:45 a.m. in the gymnasium.
 - He hopes to see everyone there.
- Dental Hygiene Program Success: President Avendano provided the Board with information relating to FSCJ’s Dental Hygiene Program Success:
- 100% of FSCJ’s 2023 Dental Hygiene Associate in Science graduates passed the National Board Dental Hygiene Exam on the first attempt.
 - 14th consecutive year with 100% pass rate.
 - Scores in the 93rd percentile nationally.
- SACSCOC Status: President Avendano provided the Board with information relating to the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) Status:
- The on-site committee visit is scheduled for October 23-26, 2023. The College is working to prepare all faculty and staff with basic information, as reviewers are known to ask questions to measure Collegewide support and engagement.
 - FSCJ will receive the SACSCOC Board of Trustees’ review and decision in June 2024.
- Heart Walk: President Avendano provided the Board with information relating to the Heart Walk:
- American Heart Association (AHA) Heart Walk, Saturday, September 9.
 - FSCJ has several teams across the College who will be raising funds and walking together to show support for this wonderful cause.

- FSCJ Comprehensive Campaign – Steering Committee:
- President Avendano shared with the Board over the past month he has spent a considerable amount of time engaging community leaders and influencers on the idea of being part of the College’s Comprehensive Campaign – Steering Committee.
- Local Elected Officials and Delegates:
- President Avendano shared with the Board the College recently had a number of visits to and from local elected officials and delegates relating to FSCJ campus/center tours. The tours showcase the different campuses/centers along with what the College has to offer to our community.
- Department of Education Panel Meeting:
- President Avendano shared with the Board he had a unique experience last week. He was invited to be one of the two state college presidents to serve on a Department of Education (DOE) panel committee, wherein the panel discussed the process establishing the cut scores for K-12.
- Data Dashboard:
- President Avendano shared with the Board information relating to the August 2023 Data Dashboard/high-level view of the institutional data sets:
- Summer Term College Credit Enrollment:
 - Positive variance of 7.4% credit hours for summer 2023 over summer 2022.
 - Fall Term College Credit Enrollment:
 - Positive variance of 9.5% credit hours for fall 2023 over fall 2022.
 - There is a spotlight on FSCJ’s Honors Program, which provides Associate in Arts (A.A.) students with opportunities for academic excellence, service-learning, leadership development and fellowship within an intellectually vibrant, culturally diverse and student-centered learning environment.
 - Finance Report shows actual revenues and expenditures compared to budget for the period ending May 31, 2023 and May 31, 2022.
 - Unrestricted fund revenues were down approximately \$6 million from the prior year, mostly due to less cost recovery from COVID stimulus funds.
 - Expenditures are down \$15.7 million, due to the payoff of the energy savings loan in FY 2022.

- The restricted fund revenues and expenditures reflect both student and grant activities, so the federal stimulus funds account for the significant increase in grant revenues and expenditures in FY 2022. Most of the funds have been expended, reducing the available amount in FY 2023.
- Grants Report:
 - For the 2022-23 fiscal year, FSCJ received almost \$13.9 million in grants.
 - There is also a spotlight on FSCJ's camps – made possible through grants.
 - FSCJ's Grants Office is stellar.

STRATEGIC
 PROGRAMMATIC
 DISCUSSION:

President Avendano asked if there were any questions or comments by the Board related to his Report, Data Dashboards and/or any other College Strategic matters, and there were none.

CONSENT AGENDA:
 (Ref. Board Agenda for August 8, 2023; No Consent Items)

Chair Bell shared with Trustees that there were no Consent Items on today's agenda. Therefore, the Board would move directly to the Action Item section of the agenda.

ACTION ITEMS:
 (Ref. Board Agenda for August 8, 2023; Items 1 through 13, Pages 202400034 – 54)

President Avendano presented the administration's recommendation on Action Item 1, Administrative Procedure Act – Board Rules, Section 9 – Instruction, on agenda pages 34 – 35.

MOTION: (McGehee – Brown) The motion was made to approve the revised Board Rule 6Hx7-9.9 – Adjunct Instructor Work Load and Instructional Responsibilities under Section 9 – Instruction, as recommended.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 2, Human Resources: Salary Increase, on agenda page 36.

MOTION: (McGehee – Shaw) The motion was made to approve the Salary Increase, as recommended.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 3, Administration: Annual Salary Index, on agenda pages 37 – 38.

MOTION: (Brown – McGehee) The motion was made to approve the Annual Salary Index, as recommended.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 4, Administration: Winter Break Extension, on agenda page 39.

MOTION: (McGehee – Brown) The motion was made to approve the Winter Break Extension, as recommended.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

Chair Bell stated as chair, he would like to present the next three Action Items relating to President John Avendano's employment contract.

There being no objections, Chair Bell proceeded.

Chair Bell presented the College administration's recommendation on Action Item 5, Administration: Performance Evaluation – Dr. John Avendano, College President, on agenda page 40.

MOTION: (Young – McGehee) The motion was made to approve the Performance Evaluation – Dr. John Avendano, College President, as recommended.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

Chair Bell presented the College administration's recommendation on Action Item 6, Administration: Performance Incentive – Dr. John Avendano, College President, on agenda page 41.

MOTION: (Brown – McGehee) The motion was made to approve the Performance Incentive – Dr. John Avendano, College President, as recommended.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

Chair Bell presented the College administration's recommendation on Action Item 7, Office of General Counsel: College President's Contract of Employment; Amendment Five, on agenda pages 42 – 46.

MOTION: (Brown – McGehee) The motion was made to approve the College President's Contract of Employment; Amendment Five, as recommended.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano expressed his sincere appreciation for the Board's support.

President Avendano presented the administration's recommendation on Action Item 8, Purchasing: Annual Contract Extensions, on agenda page 47.

MOTION: (Shaw – Brown) The motion was made to approve the Annual Contract Extensions, as recommended.

Chair Bell asked if there were any questions or comments by the Board.

Trustee Thomas McGehee declared a conflict of interest on Action Item A-8, and recused himself from voting on the item. He stated he has family members who are associated with the supplier, W.W. Gay Mechanical Contractor, Inc. (Appendix A)

Chair Bell asked if there were any additional questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 9, Finance: 403(b) Retirement Plan – DROP Participation, on agenda page 48.

MOTION: (Brown – McGehee) The motion was made to approve the 403(b) Retirement Plan – DROP Participation, as recommended.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 10, Finance: Fees and Charges, on agenda page 49.

MOTION: (Brown – McGehee) The motion was made to approve the Fees and Charges, as recommended.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 11, Academic Affairs: Revised Academic Calendar, 2023–2024, on agenda pages 50 – 51.

MOTION: (McGehee – Brown) The motion was made to approve the Revised Academic Calendar, 2023–2024, as recommended.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 12, Academic Affairs: Activation of Entrepreneurship in Interior Design Advanced Technical Certificate Program, on agenda page 52.

MOTION: (McGehee – Brown) The motion was made to approve the Activation of Entrepreneurship in Interior Design Advanced Technical Certificate Program, as recommended.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

President Avendano presented the administration's recommendation on Action Item 13, Academic Affairs: The Virtual Florida Postsecondary Education Program Planning Institute Registration, on agenda pages 53 – 54.

MOTION: (McGehee – Brown) The motion was made to approve the Virtual Florida Postsecondary Education Program Planning Institute Registration, as recommended.

Chair Bell asked if there were any questions or comments by the Board, and there were none.

Motion carried unanimously.

INFORMATION ITEMS:
 (Ref. Board Agenda for August 8, 2023; Items A – B, Pages 202400055 – 58)

Chair Bell asked the Board if there were any questions or comments related to Information Items A – B, on agenda pages 55 – 58, and there were none.

REPORT OF THE BOARD CHAIR:

Chair Bell stated how proud he is of President Avendano and team for their hard work and dedication over the last several years, noting it is already making a difference. The work of the institution is vital to the future prosperity of the community.

Chair Bell shared a special thanks to Board Liaison Kimberli Sodek, who was very helpful while he served as Board Chair.

REPORT OF TRUSTEES:

There were no reports provided by Trustees.

ORGANIZATION OF THE BOARD:

Chair Bell turned the meeting over to President Avendano to conduct the Board's annual election of officers and for acceptance of the proposed Board meeting schedule for Fiscal Year 2023-24.

- A. Election of Officers: President Avendano stated before the Board was the election of three Board officers – the positions of Chair, Vice Chair for Duval County and Vice Chair of Nassau County. He opened the floor for nominations of officers.
- Chair Bell nominated the following slate of officers:
- Trustee O. Wayne Young for the officer position of Board Chair. Trustee Young accepted the nomination.
- Trustee, Dr. Jennifer D. Brown for the officer position of Vice Chair for Duval County. Trustee Brown accepted the nomination.
- Trustee Roderick D. Odom to continue as the officer position of Vice Chair for Nassau County. Trustee Odom accepted the nomination.
- MOTION: (McGehee – Brown) To close the nominations and approve the proposed slate of officers, as recommended.
- President Avendano asked if there was any additional discussion on the motion, and there was none.
- Motion carried unanimously.
- B. Approval of Meeting Schedule for Fiscal Year 2023-24: President Avendano stated before the Board was the establishment of the Board’s meeting schedule for Fiscal Year 2023-24, noting a copy of the proposed schedule was previously provided to Trustees for their review and consideration.
- MOTION: (Brown – Bell) To accept the proposed FSCJ DBOT meeting schedule for Fiscal Year 2023-24, as recommended. (Appendix B)
- President Avendano asked if there were any questions or comments by the Board, and there were none.
- Motion carried unanimously.
- C. Liaison & Committee Appointments for Fiscal Year 2023-24: President Avendano stated before the Board was the selection of the 2023-24 Liaison and Committee Appointments, noting the appointments would be the first official actions of the newly elected Board Chair.

The actions of the newly elected Board Chair would be to appoint a Trustee to serve as the Liaison to the FSCJ Foundation Board of Directors (FBOD) and to appoint three Trustees to be members of the Finance & Audit Committee.

President Avendano acknowledged the attendance of Chair Wayne Young via remote attendance (phone) due to his being currently out of town. Therefore, as they previously discussed and on behalf of Chair Young, President Avendano would move forward with the appointments, accordingly.

- | | |
|--|--|
| 1. Appointment of Liaison – FSCJ Foundation Board of Directors: | On behalf of Chair Young, President Avendano appointed Trustee, Dr. Andrew Shaw to represent the Board as Liaison to the FSCJ Foundation Board of Directors. Trustee Shaw accepted the appointment. |
| 2. Appointment of Committee Members – Finance & Audit Committee: | On behalf of Chair Young, President Avendano appointed Trustees Michael M. Bell, Thomas R. McGehee, Jr. and Roderick D. Odom to represent the Board as the 2023-24 Finance & Audit Committee. Trustees Bell, McGehee and Odom accepted the appointments. |

Chair Young thanked President Avendano for presenting on his behalf due to him being in Washington, D.C. and unable to attend the meeting in person. He dittoed Trustees Bell's statement as well as commended him on his outstanding service as Board Chair from August 2021 to August 2023.

Chair Young expressed his appreciation to the Trustees, faculty, staff, students and community, noting he looks forward to serving for the next two years and continuing to contribute to what is making the community and student population fantastic through the services provided by FSCJ. He is honored to serve as Chair of the FSCJ District Board of Trustees.

REPORT OF THE
 ADMINISTRATIVE AND
 PROFESSIONAL
 COLLABORATIVE (APC):

Administrative and Professional Collaborative Chair Dr. Tara Haley provided the Board with a written report relating to current APC initiatives and activities. (Appendix C)

REPORT OF THE CAREER
 EMPLOYEES' COUNCIL
 (CEC):

Career Employees Council Chair Phillip Delacruz provided the Board with a written report relating to current CEC initiatives and activities. (Appendix D)

REPORT OF THE FACULTY
SENATE (Senate):

Faculty Senate President Dr. John Woodward provided the Board with a written report relating to current Senate initiatives and activities. (Appendix E)

REPORT OF THE STUDENT
GOVERNMENT
ASSOCIATION (SGA):

Collegewide Student Government Association President Jazmyn Arce addressed the Board and presented an overview of the written report relating to current SGA initiatives and activities. (Appendix F)

NEXT MEETING:


Chair Bell announced the next regular meeting of the Board is scheduled for Tuesday, September 12, 2023, at the College's Administrative Offices, Board Room 405, 1 p.m.

ADJOURNMENT:

There being no further business, Chair Bell declared the meeting adjourned at 1:43 p.m.

APPROVAL OF MINUTES:


Chair, District Board of Trustees


Executive Secretary, District Board of Trustees

Submitted by: Kimberli Sodek, Secretary to the Board

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME McGehee, Jr. Thomas R.	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Florida State College at Jacksonville District Board of Trustees
MAILING ADDRESS 501 West State Street, Suite 408	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY Jacksonville Duval	NAME OF POLITICAL SUBDIVISION: Florida State College at Jacksonville
DATE ON WHICH VOTE OCCURRED August 8, 2023	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTEE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Thomas R. McGehee, Jr., hereby disclose that on August 8, 2023 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, who are associated with W.W. Gay Mechanical Contractors, Inc. ;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Action Agenda Item A-8
Purchasing: Annual Contract Extensions
Page 202400047

I have family members who are associated with the supplier, W.W. Gay Mechanical Contractors, Inc.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

August 8, 2023
Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.



**PROPOSED DBOT MEETING SCHEDULE
FISCAL YEAR 2023-24**

**FINANCE & AUDIT COMMITTEE QUARTERLY MEETINGS,
WORKSHOPS and REGULAR MEETINGS**

DATE/TIME	EVENT	LOCATION
August 2023		
Tuesday, August 8 Noon – 1 p.m. 1 – 2:30 p.m.	August 2023 DBOT Meetings Board Workshop Regular Meeting	FSCJ Administrative Offices 501 West State St., Jacksonville, FL 32202 Room 403A Board Room 405
September 2023		
Tuesday, September 12 10:45 – 11:45 a.m. Noon – 1 p.m. 1 – 2:30 p.m.	September 2023 DBOT Meetings Finance & Audit Committee Quarterly Mtg. Board Workshop Regular Meeting	FSCJ Administrative Offices 501 West State St., Jacksonville, FL 32202 Room 406 Room 403A Board Room 405
October 2023		
Tuesday, October 10 Noon – 2 p.m. 2 – 3 p.m.	October 2023 DBOT Meetings Deep Dive Workshop Campus Tour	FSCJ South Campus – Wilson Center 11901 Beach Blvd., Jacksonville, FL 32246 Lakeside Room Tour: Fire Academy of the South
November 2023		
Tuesday, November 14 10:45 – 11:45 a.m. Noon – 1 p.m. 1 – 2:30 p.m. 2:30 – 3:30 p.m.	November 2023 DBOT Meetings Finance & Audit Committee Quarterly Mtg. Board Workshop Regular Meeting Campus Tour	FSCJ Nassau Center 76346 William Burgess Blvd., Yulee, FL 32097 Room T-106 Room T-117 Room T-126 Tour: Outdoor Education Center/Future Site of CVD Skills Pad
January 2024		
Friday, January 26 9 a.m. – 3 p.m.	January 2024 DBOT Meeting Deep Dive Workshop – Planning Meeting	Omni Amelia Island Resort 39 Beach Lagoon Rd., Amelia Island, FL 32034 Conference Center – Magnolia Room C

DATE/TIME	EVENT	LOCATION
February 2024		
Tuesday, February 13 10:45 – 11:45 a.m. Noon – 1 p.m. 1 – 2:30 p.m.	February 2024 DBOT Meetings Finance & Audit Committee Quarterly Mtg. Board Workshop Regular Meeting	FSCJ Administrative Offices 501 West State St., Jacksonville, FL 32202 Room 406 Room 403A Board Room 405
April 2024		
Tuesday, April 9 10:45 – 11:45 a.m. Noon – 1 p.m. 1 – 2:30 p.m. 2:30 – 3:30 p.m.	April 2024 DBOT Meetings Finance & Audit Committee Quarterly Mtg. Board Workshop Regular Meeting Campus Tour	FSCJ Kent Campus 3939 Roosevelt Blvd., Jacksonville, FL 32205 Room D-111 Room D-120 Room D-120 Tour: TBD
May 2024		
Tuesday, May 21 Noon – 2 p.m. 2 – 3 p.m.	May 2024 DBOT Meeting Deep Dive Workshop – Budget (Review of the FY 2024-25 College Budget) Campus Tour	FSCJ Deerwood Center 9911 Old Baymeadows Rd., Jacksonville, FL 32221 Room B-1206 Tour: TBD
June 2024		
Tuesday, June 11 Noon – 1 p.m. 1 – 2:30 p.m.	June 2024 DBOT Meetings Board Workshop Regular Meeting	FSCJ Administrative Offices 501 West State St., Jacksonville, FL 32202 Room 403A Board Room 405
July 2024		
Tuesday, July 9 Noon – 2 p.m. 2 – 3 p.m.	July 2024 DBOT Meetings Deep Dive Workshop Campus Tour	FSCJ Cecil Center 13550 FSCJ Cecil Dr., Jacksonville, FL 32221 Room A-109 Tour: North & South Centers
August 2024		
Tuesday, August 13 Noon – 1 p.m. 1 – 2:30 p.m.	August 2024 DBOT Meetings Board Workshop Regular Meeting	FSCJ Administrative Offices 501 West State St., Jacksonville, FL 32202 Room 403A Board Room 405

FY 2023-24 DBOT Meeting Scheduled PENDING APPROVAL, 08/08/23

All regular meetings of the Board begin at 1 p.m. unless otherwise noted.

Please note that these meeting dates/locations may be subject to change at the Board's discretion.

For more information, contact: Kimberli Sodek, Administration Support Manager – Office of College President at Kim.Sodek@fscj.edu



Date: August 8, 2023

To: Florida State College at Jacksonville District Board of Trustees

From: Dr. Tara Haley, Chair of the Administrative and Professional Collaborative, 2023-2024

Re: August 2023 Administrative and Professional Collaborative Report

Chair Bell and Trustees:

The Administrative and Professional Collaborative (APC) is proud to share updates since our last report.

In May, Kerry Roth, 2022-2023 APC Chair, did an amazing job facilitating the elections for the new APC Officers and all of the vacant positions were filled. A special election was held for South Campus, following the general APC elections, due to both South Campus APC Representatives Ashli Archer and Lori Cimino having just completed the first year of their two-year terms of office and Lori securing the nomination for APC Chair-Elect position. After receiving 6 nominations, Whitney Lafond was selected by her South Campus peers to serve a two-year term as APC Representative. The final election results are listed below.

Results for the 2023-2024 APC Elections:

Chair:	Tara Haley
Chair-Elect:	Lori Cimino
Past Chair:	Kerry Roth
Secretary:	Karen Acevedo
AO/URC Representatives:	Kerri Burns, Myisha De Nose, Denise Giarrusso and Derrick Johnson
Downtown Campus/ATC Representatives:	Sarah Ashbrook and Patrice Williams
North Campus/Nassau Ctr Representatives:	Monica Franklin and Shannon Groff
Kent Campus/Cecil Ctr Representatives:	Mandi Miller and Susan Mythen
South Campus Representatives:	Ashli Archer and Whitney Lafond
Deerwood Center Representatives:	Robin Herriff and Anšá Reams-Johnson

Our first meeting for the 2023-2024 academic year is scheduled for Thursday, August 3, and will be held in a hybrid meeting format at the Downtown Campus, A-1170. During this initial meeting regular monthly meeting days/times/locations, taskforce assignments, strategic goals, and social/networking activities for the year will be determined. Dr. John Avendano, College President, will have a standing invitation to join the monthly APC meetings, as his schedule permits, to provide the officers and representatives with important Collegewide updates and address higher-level issues of note.

This year the APC looks forward to continuing to host quarterly Brown Bag Professional Development events and invite various FSCJ leaders to speak at our monthly meetings.

Respectfully,

A handwritten signature in cursive script that reads "Tara Haley".

Dr. Tara Haley
Dean of Education and Human Services
Downtown Campus Dean
Administrative and Professional Collaborative Chair, 2023-2024



Date: August 8, 2023
To: Florida State College at Jacksonville District Board of Trustees
From: Phillip Delacruz, Career Employees' Council Chair
Re: August 2023 Career Employees' Council Report

Chair Bell and Trustees:

There will be no written report provided by the Career Employees' Council (CEC) this month.

Respectfully,

Phillip Delacruz, MFA
Career Employees' Council Chair
Florida State College at Jacksonville
904-646-2178 / phillip.delacruz@fscj.edu



August 8, 2023

To: Florida State College at Jacksonville District Board of Trustees

From: John A. Woodward, PhD

Re: August 2023 Faculty Senate Report

Chair Bell and Fellow Trustees:

Senate will begin our work again in September. We are looking forward to the return and to Convocation. It is there, I think, where a number of our projects will begin.

We will look to open discussions about reporting academic dishonesty and setting department-level policies. We are also going to begin a 6-Sigma project to smooth out reporting and work out any other kinks in the process. I hope that part of our discipline level discussions for the plenary session and afterwards will relate to this topic. The use of AI inside and outside of the classroom must also be a topic of conversation. Currently, faculty everywhere are generally of two opinions about AI: it is a useful tool to teach students to employ; it is a method for cheating. In some ways, disciplines such as math have long dealt with this polarity of opinion regarding such tools as graphing calculators. Now, however, every discipline must come to terms with the tool. I think the best method is to work on discipline level policies and clear language for syllabi alerting students to the new boundaries. I think so long as students are aware of the rules, they will generally follow them, but we have to make clear what the rules are – and that can be difficult. At the same time, I am not convinced that we should shoulder the responsibility of teaching students how to use the tool in this case. But I do think there is much room for us to teach students how fragile the tool is by finding its inherent weaknesses and unpacking its processes for scraping information together.

We should also connect our academics with the intellectual and artistic sea change that AI represents, including exploring its ethical difficulties. The AI system is ‘trained’ on work that it does not produce, but it uses this work to generate answers to questions. In some respects it is a plagiarism machine, as plenty of artists and intellectuals are beginning to point out – including a current major civil lawsuit that rests on the same reasoning. Many of the AI systems will also create answers based on erroneous information or information they make up. We recently performed an experiment with some colleagues, asking a current system about some specific academic information. Not only did it invent the answer, but it referenced a book in part of its answer but misrepresented the author of the book. Luckily, one of our colleagues was very familiar with the book and knew the author personally, so it was easy to call it out. When we asked the AI why this had happened, it made it clear that it was programmed to always give an answer, even if it had little direct knowledge. It also told us that it did not have access to proprietary information, such as books that do not have an open online component, so it will simply invent an explanation that seems to satisfy the answer we are looking for. It was a fascinating and eye-opening experiment. These types of limit-seeking experiments are ones we should carry out with our students, alerting them to the ethical and factual limitations of these new systems.

The second project I am very interested in seeing begin is a large-scale civility and academic freedom discussion. This is something that I think is very important for students to engage with. They need to understand how important free thought and free discussion is to academics and to our human civilization. Since at least the time of Peter Abelard – forced to burn some of his own books in the early 12th century due to ‘subversive’ thought – academics have struggled with and championed free expression. A college campus is the rare space where students, too, can openly express their ideas and explore the world openly and honestly. We must determine some balance though in looking into how to civilly agree and disagree, how to fight for our ideas and bring forward our evidence and even possibly lose the argument – all while retaining our basic love for our fellow human beings and respect for their lives, thoughts, and beliefs. It will be a difficult campaign if it is carried out correctly, but transformative I think.

This will be an exciting new year!

That concludes my report to the Board.

Respectfully,

A handwritten signature in blue ink, appearing to read "J. Woodward". The signature is fluid and cursive, with a long horizontal stroke at the end.

John Arrington Woodward, PhD
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Date: August 8, 2023

To: Florida State College at Jacksonville District Board of Trustees

From: Florida State College at Jacksonville Student Government Association Executive Board

Re: August 2023 Student Government Association Report

Chair Bell and Trustees:

The Student Government Association (SGA) is the voice of the student body at Florida State College at Jacksonville (FSCJ). Please see the following updates and accomplishments for the period between July 2023 and August 2023. All of the Student Life and Leadership events held are led by students, for all students.

Since the last report, the SGA has accomplished the following:

- Throughout the month June, July, and August, FSCJ campuses held ice cream socials in order to cool off students during the intense summer heat. It provided students with a break in their day-to-day classes.
- Throughout the months of June and July, Kent Campus held Pool Tournaments at the first and end of each month, which provided students with a way to relax and have some fun friendly competition. They will continue to hold these tournaments in August as well.
- During the months of June and July, SGA officers helped to host student activity feedback forums at their respective campuses. They provided the students with refreshments and asked students to provide feedback on different kinds of events and activities they would like to see on campus.
- On June 12, North Campus held a LGBTQ+ Pride Walk in order to unite and celebrate, as well increase awareness to gain social and self-acceptance, and achievements.
- On June 13, North Campus held an NFL Madden Tournament. This event united students and campuses together for some friendly competition.
- Between June 14 – 22, all campuses participated in celebrating the Juneteenth Holiday. This event helped spread knowledge of the end of slavery. 200+ students attended the events all together.
- On June 27, SGA officers Jazmyn Arce, Meghann Feeley, and Heloisa Stok Corral along with students volunteered at the Five Star Veterans Center, where we assisted with landscaping. The volunteers spread mulch, raked leaves, trimmed bushes, and helped clean up trash.
- On July 5, SGA members Lithal Asoullina, Azeem Rahaman, and Matias Martinez as well as other students along with Dean Kerry Roth volunteered with the City of Jacksonville and Beach Turtle Patrol in assisting with removing litter and debris along the shoreline.
- On July 12 – 13, North Campus held their Splash Day (12th) and Downtown Campus held their Water Wars (13th). This event provided a way for students to cool down and have fun.
- On July 18 – 19, North Campus (18th) and Nassau Campus (19th) held a Blood Drive courtesy of One Blood. We had an amazing turnout of 54 donors combined.
- On July 20, Downtown Campus had a Corn Hole Tournament. This event allowed students and faculty to join forces and have a great time, taking a break from stress.
- Between July 21 – 30, the FSCJ Artist Series and the Nathan H. Wilson Center for the Arts presented the 17th Annual High School Summer Musical Theatre Experience performing “Sister Act.”

- On August 1, members of the SGA Jazmyn Arce, Cornelius Burkins, Breana White, Breana White, Nigel Williams, Lithal Asoullina, and Azeem Rahaman along with other students volunteered at the Jacksonville Zoo assisting with maintaining the water systems, which largely support the marine species and water source for the Zoo's land animals. They also performed other duties such as painting, cleaning, weeding, moving objects, or repairing props for special event activities.
- On August 8 – 10, Cornelius Burkins as our State Region 1 Coordinator and Breana White as our State Director of Legislative Affairs will be attending the FCSSGA State Executive Board Retreat held at our FSCJ Deerwood Center. Where members of the State Board will attend professional development workshops.
- On August 9, North Campus will host a Dodge Ball Competition. This event allows students on the medical campus to take a break from their difficult classes.

On behalf of the student body, we extend our deepest gratitude to the District Board of Trustees and College President Dr. John Avendano for continuing to provide the SGA the opportunity to share updates and accomplishments of our students. Thank you for your time and all that you do for the students of FSCJ.

Sincerely,

Jazmyn L Arce R.T.(R)

FSCJ Collegewide Student Government Association President