

About the Program

The Advanced Technical Certificate (A.T.C.) in Paralegal Studies educates, trains, and develops students for careers as paralegals and legal assistants.

This program requires a **minimum of 22 credit hours**. Total program hours may vary based on the student's individual academic degree plan. This program **is not eligible** for financial aid.

Program Requirements

This is a Limited Access Program.

Students must follow the program application procedure and fulfill all requirements outlined in the college catalog.

Important for You to Know

This academic roadmap does not include advanced technical certificate graduation requirements.

Students in this certificate program **are not required** to complete math courses unless they are listed as part of the certificate program. Related programs suggest a **Mathematical Thinking in Context math pathway**. This pathway is intended for students whose academic program requires a foundation in descriptive statistics, probability, and inferential statistics to facilitate the use and interpretation of data.

Additional Information

- ⇒ **Program information**, including advisor contact details: <https://www.fscj.edu/academics/programs/certs/4104>.
- ⇒ **Advanced Technical Certificate Information**, including graduation requirements: <https://catalog.fscj.edu/academics/degree-certificate-programs/advanced-technical-certificates>.
- ⇒ **Program Requirements**: <https://catalog.fscj.edu/programs/4104>.
- ⇒ **Math Pathways Information**: <https://catalog.fscj.edu/academics/math-pathways>.

Sample Roadmap

This sample roadmap shows one possible pathway to program completion and may not be appropriate for all students.

Prior to enrolling in classes, please **meet with an advisor** for specific guidance about your individual academic plan. Some courses are offered only once per year; advising is critical for course progression.

Term 1

Course	Credits
PLA 1003 - Introduction to Legal Studies	3
PLA 1104 - Legal Research and Writing I	3

Term 2

Course	Credits
PLA 2732 - Technology in the Law Office	3
PLA 2114 - Legal Research and Writing II	4
Professional Law-Related Elective	3

Term 3

Course	Credits
PLA 2200 - Litigation	3
PLA 2949 - Internship or PLA 2944 - Simulated Law Office Experience: The Paralegal Studies Capstone or PLA 2950 - Certified Paralegal Exam Review	3